

## **CITY OF BLOOMFIELD RESOLUTION #2018-01**

**WHEREAS**, The Bloomfield City Council met in regular session at the Council Chambers 915 N. First Street, Bloomfield, New Mexico on January 22, 2018, at 6:00p.m. in accordance with New Mexico law; and

**WHEREAS**, Section 1-15-1(B) of the Open Meetings Act (NMSA 1978, Section 10-15-1 to 4) states that, except as may be otherwise provided in the constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative and judicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

**WHEREAS**, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

**WHEREAS**, Section 10-15-1(D) of the Open Meeting Act requires the City Council to determine annually what constitutes reasonable notice of its public meetings;

**NOW, THEREFORE, BE IT RESOLVED** by the Bloomfield City Council that:

1. All meetings shall be held at Council Chambers at 915 N. First Street, Bloomfield, New Mexico, at 6:00 p.m. for regular meeting.
2. Unless otherwise specified, regular meetings shall be held on the second and fourth Mondays of each month. A proposed agenda will be available during the week before the meeting from the City Clerk, whose office is located at 915 N. First Street, Bloomfield, New Mexico. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
3. Special Meetings may be called by the Mayor or a majority of the members upon three (3) days' notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any Special Meeting.
4. Emergency meetings will be called only under circumstances which demand immediate action to protect the health, safety, and property of citizens. The City Council will avoid emergency meetings whenever possible. The Mayor or a majority of the members upon twenty-four (24) hours' notice may call emergency meetings, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an

agenda for the meeting or information on how the public may obtain a copy of the agenda.

5. For the purpose of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and general subject matter to be discussed is posted in six places in the community. The local newspaper also receives a copy of the Agenda. Notices will be placed at the following places in the City of Bloomfield:

Farmers Market	KARE Drug Store	Roadside Restaurant
Citizens Bank	Bank of Southwest	Bloomfield Library

The City Clerk shall also see that notices are sent to the broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation *which have made a written request* for notice of public meetings.

6. For the purposes of Special Meetings and Emergency Meetings described in Paragraphs 3 and 4 of this resolution, notice requirements shall be met by posting notice of the date, time, place, and agenda in the office of the City Clerk. The City Clerk shall also provide telephonic notice to those broadcast stations licensed by the Federal Communication Commission and newspapers of general circulation *that have made a written request* for notice of public meetings.
7. In addition to the information specified above, all notices shall include the following language:

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk's office at 632-6300 at least one week prior to the meeting or as soon as possible.*

8. The City Council may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under section 10-15-l(H) of the Open Meetings Act.

(a.) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the City Council taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subject specified in the motion may be discussed in a closed meeting; and

(b.) If the decision to hold a closed meeting is made when the City Council is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances and stating the specific provision

of law authorizing the closed meeting and the subjects to be discussed, is given to the members and to the general public; and

(c.) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

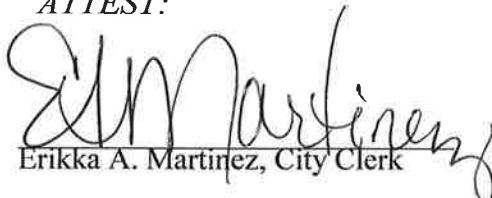
(d.) Except as provided in Section 10-15-1(E), any action taken as a result of discussions in a closed meeting shall be made by vote of the City Council in an open public meeting.

*PASSED APPROVED AND ADOPTED BY THE BLOOMFIELD CITY COUNCIL,*

*January 22, 2018.*

  
\_\_\_\_\_  
Scott Eckstein, Mayor

*ATTEST:*

  
\_\_\_\_\_  
Erikka A. Martinez, City Clerk

SEAL

