



CITY OF BLOOMFIELD  
COUNCIL MEETING MINUTES  
January 11, 2021 6 p.m.

Due to the COVID-19 State of Public Health Emergency the Council Meeting was held at 6:00 pm via Zoom and was available to the public via phone conference. The meeting was in full conformity with the laws and rules of the Municipality.

In attendance were Mayor Atencio, City Manager George Duncan, City Clerk Crystal L Hornberger, Councilor Sue Finch, Councilor George Walter, Councilor Ken Hare, Councilor Tony Herrera, Police Chief David Karst, Finance Director Kimberly Simpson, Human Resource Analyst Donna Clifton and City Engineer Jason Thomas. Via phone City Attorney Ryan Lane.

**1. CALL TO ORDER:**

*Mayor Atencio called the meeting to order at 6:00 pm*

**2. INVOCATION & PLEDGE OF ALLEGIANCE:**

*Councilor Finch offered the Invocation and Pledge of Allegiance*

**3. APPROVAL OF AGENDA:**

*Councilor Walter moved to approve the agenda. Councilor Hare seconded. Approval was unanimous.*

**4. CONSENT AGENDA:**

- A. Approve Council Meeting Minutes from December 14, 2020 Regular Council Meeting**  
*A correction and an addition to the council meeting minutes was requested. Councilor Hare moved to table approval of the minutes until the next regular council meeting on Monday, January 25, 2021. Council Finch seconded. Approval was unanimous.*

**5. NEW BUSINESS:**

**A. Discussion and Possible Action to Approve Accounts Payable**

*Discussion were held and questions answered regarding accounts payable. Councilor Finch moved to approve. Councilor Hare seconded. Approval was unanimous.*

**B. Discussion GRT Report, NM GRT by Industry, Utility Billing End of Month Aging Finance Director Kimberly Simpson**

*Discussion were held and questions answered regarding GRT Report, NM GRT by Industry, Utility Billing End of Month Aging.*

- C. **Discussion and Possible Action** to Approve an Intent to Adopt Ordinance 503 Amending Ordinance 268 Policies, Procedures, Work Rules & Guidelines Employee Handbook **Human Resource Analyst Donna Clifton**  
*Human Resource Analyst Donna Clifton requested an Approval of an Intent to Adopt Ordinance 503 Amending Ordinance 268 Policies, Procedures, Work Rules & Guidelines Employee Handbook. Councilor Finch moved to approve. Councilor Walter seconded. Approval was unanimous.*
- D. **Discussion and Possible Action** to Approve **Resolution 2021-01** Open Meetings Act **City Clerk Crystal Hornberger**  
*City Clerk Crystal Hornberger requested approval of Resolution 2021-01 Open Meeting Act. Councilor Walter moved to approve. Councilor Finch seconded. Approval was unanimous.*
- E. **Discussion and Possible Action** to Approve an Intent to Adopt **Ordinance 502** to Opt-in to the Municipal Officer Election of the City of Bloomfield in the Regular Local Election **City Clerk Crystal Hornberger**  
*City Clerk Crystal Hornberger requested approval of an Intent to Adopt Ordinance 502 to Opt-in to the Municipal Officer Election of the City of Bloomfield in the Regular Local Election. Councilor Finch moved to approve. Councilor Hare seconded. Approval was unanimous.*
- F. **Discussion and Possible Action** to Adopt **Ordinance 499** Amending Ordinance 12, 81, 82, 379, 440 and 462 Relating to Animals and Fowl **Police Chief David Karst**  
*Police Chief David Karst request approval to Adopt Ordinance 499 Amending Ordinance 12, 81, 82, 379, 440 and 462 Relating to Animals and Fowl. Councilor Hare moved to approve. Councilor Finch seconded. Approval was unanimous.*
- G. **Discussion and Possible Action** to Adopt **Ordinance 500** Amending Ordinance 186 Relating to Fire Prevention and Protection **Police Chief David Karst**  
*Police Chief David Karst requested approval to Adopt Ordinance 500 Amending Ordinance 186 Relating to Fire Prevention and Protection. Councilor Hare moved to approve. Councilor Walter seconded. Councilor Hare and Councilor Walter voted to pass. Councilor Herrera and Councilor Finch voted not to pass resulting in a split vote. Mayor Atencio approved and motion was passed.*
- H. **Discussion and Possible Action** to Adopt **Ordinance 501** Amending Ordinance No 205, 261, 316, and 378 Relating to Correction Fees, Judicial Education Fees, and Automation Fees to be Deposited in Separate Funds **Police Chief David Karst**  
*Police Chief David Karst requested approval to Adopt Ordinance 501 Amending Ordinance No 205, 261, 316, and 378 Relating to Correction Fees, Judicial Education Fees, and Automation Fees to be Deposited in Separate Funds. Councilor Finch moved to approve. Councilor Walter seconded. Approval was unanimous.*
- I. **Discussion and Possible Action** to Adopt **Resolution 2021-02** Final Hazard Mitigation Plan **City Engineer Jason Thomas**

*City Engineer Jason Thomas requested approval to Adopt Resolution 2021-02 Final Hazard Mitigation Plan. Councilor Finch moved to approve. Councilor Hare seconded. Approval was unanimous.*

- J. Discussion and Possible Action to Approve a Change Order for the East Tank Rehabilitation Project**  
**City Engineer Jason Thomas**

*City Engineer Jason Thomas requested to Approve a Change Order for the East Tank Rehabilitation Project. Councilor Finch moved to approve. Councilor Hare seconded. Approval was unanimous.*

**6. UNFINISHED BUSINESS:**

**7. PUBLIC INPUT (Limited to five [5] minutes per person):**

- A. Comments from the Public –** *Mark Herrera made comments in reference to adoption of Ordinance 500 Amending Ordinance 186 Relating to Fire Prevention and Protection. He believes this will help with noise control, exhaust fumes, ground pollution and congestion.*
- B. Comments from Department Heads and/or Council**  
*SJC Fire Chief provided council with an update.*

**8. CLOSED SESSION: *There was no closed session.***

The City Council may go into closed executive session pursuant to the provisions of the New Mexico Open Meetings Act, New Mexico State Statute Section 10-15-1(H)(6) to discuss one-source exception for purchases over \$2,500.00 and Section 10-15—1(H)(6) to discuss the purchase, acquisition, or disposition of water rights.

- 9. ADJOURNMENT: *Mayor Atencio called for a motion to adjourn the meeting at 6:57 pm. Councilor Finch moved to approve. Council Walter seconded. Approval was unanimous.***

**ATTENTION TO PERSONS WITH DISABILITIES:** *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk's office at 632-6300 at least one week prior to the meeting or as soon as possible.*



OFFICIAL SEAL  
City of Bloomfield  
State of New Mexico

Attest:

*Crystal L. Hornberger*

Crystal L Hornberger, City Clerk

*Cynthia Atencio*

Cynthia Atencio, Mayor